European Journal for the Study of Thomas Aquinas

PEER REVIEW PROCESS

The European Journal for the Study of Thomas Aquinas uses a double-blind peer review process to assess contributions from its prospective authors. Submissions go through the following process.

1. Submission of an article

The author submits the article to the journal by sending it to ejsta@uvt.nl.

2. Appraisal

All articles are refereeed by the managing editor, in consultation with the editor-in-chief or an expert member of the editorial board. If deemed fitting for publication the article is sent for blind peer review to another board member or external expert. The managing editor communicates to the author that the article is either sent for review or rejected by the board. Authors of articles that are considered acceptable but that do not meet the style guidelines are asked to resubmit their articles accordingly.

3. Peer review

The managing editor prepares the article for blind peer review and invites an expert reviewer to assess the article. A reviewer may not be affiliated with the same instution(s) as the author. All experts receive a standardized form on which they can fill out the review, following the criteria of the journal.

4. Evaluation of review

Two members of the editorial board, usually the editor-in-chief and managing editor, read the review. If necessary they can invite an additional reviewer, for example in a case where the first reviewer's assessment is deemed biased or otherwise unbalanced.

5. Communication of decision

The managing editor communicates the board's decision to the author, and communicates the comments of the peer reviewer(s). Authors are asked to review

their articles based on these comments. When the reviewers request minor changes the managing editor evaluates the revised article. At the conclusion of the process the review is archived.

6. Publication process

Once accepted in their final form articles go into the publication process. During this process a proof version is sent to the author for a final check. EJSTA publishes one issue per year.