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TITLE OF PAPER
– INSTRUCTIONS TO AUTHORS

First name SURNAME\textsuperscript{1}, First name SURNAME\textsuperscript{2}
Affiliation, part 1
Affiliation, part 2

Abstract
Papers should be written in English. Manuscripts should be preceded by an abstract in English (8-10 lines, font size 10 points), they should also include an abstract in Polish (15-20 lines font size 10) at the end. The best way to keep the required format of the manuscript is to overwrite these instructions with its text. The full text of the paper should be sent to the Editorial Committee by email (ceer-editor@uz.zgora.pl) or by mail in a printed form, including a CD with a source file (address: CEER, Uniwersytet Zielonogórski, Instytut Budownictwa, ul. prof. Z. Szafrana 1, 65-516 Zielona Góra, POLAND). If a particular question is not adequately answered in these instructions, please use standard solutions or request more information from the Editor.

Keywords: (font size 10 points), paper layout, general requirements, examples (max. 2 lines)

1. GENERAL RULES
Manuscripts should be submitted as Microsoft Word for Windows files (version 6 and onwards) in the Times New Roman typeface. The font size should be: the title of the paper: 13 points in bold with a 60-point space before and a 30-point space after the title, the author's surname: 11 points, affiliation, abstracts, captions under figures, tables and footnotes: 10 points, headers: 9 points, the main text: 11 points. Footnotes\textsuperscript{1} should be marked with numbers.

\textsuperscript{1} Corresponding author: Title, affiliation, address, telephone, e-mail
The first line of each paragraph should be indented by 10 mm, with the exception of the first line of a particular section or subsection. The dimensions of the printed column are: 126 mm x 200 mm. Thus, on an A4 sheet the margins are as follows: top: 56 mm, bottom: 50 mm, left: 42 mm, right: 42 mm, the header and the footer: 47 mm each. The submitted manuscript should be complete, including figures, tables, etc.

2. TITLES OF SECTIONS
There should be an 18-point space before and a 6-point space after the title, capital letters and numbers (12 points) in bold should be used, beginning with the left margin.

2.1. Titles of subsections
There should be a 12-point space before and a 2-point space after each subsection. The text should be written with small letters (12 points) in bold.

2.2. Headers
The headers of even pages should include the authors' surnames, the headers of odd pages should include (in the place of "Instructions to authors") an expression related to the text of the paper (e.g. the whole title of the paper or its part).

3. FORMULAE
Formulæ, e.g. (3.1), should be written using the "Microsoft" equation editor or one that is compatible with it. A space of 6 points should be left before and after each formula.

\[ I_x = \int_A y^2 dA \]  

(3.1)

The meaning of all symbols and denotations used in the formulæ should be explained.

4. FIGURES AND TABLES
Figures and tables should be included in the file with the main text. All figures should be clear, with concise and comprehensive captions, written as below.
Fig. 1. A view of the bridge being discussed: a) piers, b) bridge deck; 1 – corroded reinforcement, 2 – shackles

The number and description of a table should be written above it, e.g.

Table 1. The results of experimental research and computer calculations

5. CITED PUBLICATIONS
Publications such as books [1], articles [2] or others [3, 4] should be listed as shown below the word "REFERENCES", preferably in alphabetical order.

ADDITIONAL INFORMATION
Any additional information about e.g. the source of finance, acknowledgements of help with the figures, etc. should be included here.

The journal does not have article processing charges (APCs) nor article submission charges.

REFERENCES
1. Surname I., Surname I.: Title of book, Place, Publisher 1996.
4. Title of collective work, edit. I. Surname, Publisher, Place 1999.

TITLE OF PAPER IN POLISH

Abstract
An abstract in Polish 15-20 lines. Times New Roman 10 points

Keywords in Polish
Editor received the manuscript............