

PREPARATION OF THE MANUSCRIPT

For editorial, publishing and quotational purposes, it is important that authors write and prepare their manuscripts according to the instructions and specifications listed in full detail at <http://nho.econ.muni.cz/en/instructions-authors>. Therefore, contributors are strongly encouraged to read these instructions carefully before preparing a manuscript for submission and to check the manuscript for conformance before submitting it for publication.

Here we summarize the main points and the structure of the manuscript. On the pages below we present a template.

By preparing your manuscript, you should follow this general structure:

Title

Name of the author

Introduction: you should clearly present the aim of your manuscript, the definition of the problem under solution, its relevance and the overview of relevant literature, the methods applied, your main hypotheses.

Main text: depending on the aim of your paper, this section should contain the standard structural parts of a scientific paper, i.e. methods, results, discussion.

Conclusion: here you should provide your results. It should be in the connection to the problems and hypothesis stated in the introduction. It should not repeat the introduction or structure of the manuscript, but it should rather state how your work and results improve the solution of problems stated or what were the main results and contributions.

References: list all the references that you actually cited in the body of your paper in this section (All sources have to be continually quoted in the text and properly listed in the list of references. Direct quotations have to be clearly marked in the text.). The list should be in alphabetical order, with no enumeration. Because of the presence of the journal in the international quotational **database Versita**, **it is necessary that you to pay close attention to the form and correctness of quotations**. This enables to create crossreference to the quoted literature. You should use the form of quotation presented below.

At the end of the paper there should be:

Title

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Author's address (with e-mail)

Abstract: It should be a brief summary in which the main points of the paper are mentioned.

Key words: List of all keywords proposed by the authors, separated by commas.

JEL Classification

TITLE OF THE ARTICLE¹ (STYLE – HEADING 1)

Name of the author² (style – Name of the author (Jméno autora))

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Here is the text of the article. The quotation should be inserted directly into the text with the reference to the last name of the author, the year of publication and the quotation of the page (Binswanger 2000, s. 45). (style Normal)

For the formation of the paper you should use ten predefined styles, according to yellow marks in this template. It will ease your and our work in final preparation of the paper.

The main text

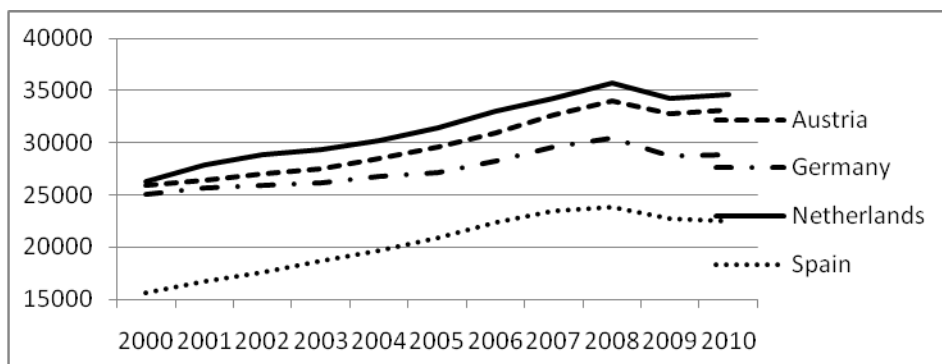
Table 1: title (style – normal, bold)

	1980	1985	1990	1995	1999	Standard error ²⁾
USA	6,1	5,6	5,4	5,3	5,2	0,9
Euro Area	5,5	7,1	8,8	9,2	8,8	--
OECD-21 ¹⁾	5,0	5,1	6,3	6,5	6,5	--
Germany	3,3	4,4	5,3	6,7	6,9	0,9

Note: 1) weighted mean, 2) arithmetical mean. (styl 9 b, Italics (Kurzíva))

Source: Turner a kol. (2001, str. 192) (styl 9 b – Italics (Kurzíva))

Figure 1: Gross domestic product per capita, current prices in Euro (styl – normal, bold)



Source: IMF, (styl 9 b – Italics (Kurzíva))

¹ The contribution was made thanks to the project

² The workplace of the author + address + email

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Please provide all the required elements in the list of references according to the following reference styles. Before submitting your article, please ensure you have checked your paper for any relevant references you may have missed.

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Active reference linking is regarded as the greatest benefit of electronic publishing and it adds a lot of value to your publication. For this reason, you should also quote the DOI (digital object identifier)¹ number. Please do not enumerate individual references.

Book (one or more authors)

AUTHOR. (Year of publication). *Book title*. Place of publication: Publisher.

MADSEN, P. K. (2002). *A Danish model of Flexicurity – A Paradise with some Snakes*, Copenhagen: University of Copenhagen.

AUTHOR1, AUTHOR2, AUTHOR3. (Year of publication). *Book title*. Place of publication: Publisher.

Book chapter or article in an edited book

AUTHOR(S) of chapter. (Year of publication). Chapter title. In Editors of the book (Eds.), *Book title* (Chapter page range). Place of publication: Publisher.

MISES, L. von. (1935). Economic Calculation in the Socialist Commonwealth. In Hayek (ed.), *Collectivist Economic Planning*. London: Routledge.

Journal (one or more authors)

AUTHOR. (Year of publication). Article title. Journal Title. Volume (issue), range of pages. DOI.

HAYEK, F. A. von. (1945). The Use of Knowledge in Society. *American Economic Review*. 35 (4). Pp. 519–530.

BLAŽEK, L., ČÁSTEK, O. (2009). Stakeholder approach to the competitiveness of enterprises. *Národohospodářský obzor*. 9(2), pp. 91–106. DOI: 10.2478/v10135-009-0002-7

Proceedings from a conference

Author(s). (Year of publication). Title. In Conference name, Date (Page range). Place of publication: Publisher.

¹ We will provide the DOI to your article in the process of publication.

REVIEW OF ECONOMIC PERSPECTIVES

STANĚK, R. (2010). Double Coincidence of Wants and the Essentiality of Money. In *New Economic Challenges 2010*. Brno: Masarykova univerzita, (ISBN 978-80-210-5111-9, s. 265–272.)

Government publication

Institution name. (Year of publication). Title. Place of publication: Publisher.

Eurostat. (2008). *Europe in Figures – Eurostat Yearbook 2008*. Luxembourg: Eurostat (ISBN 978-92-79-06607-8).

Newspaper article (no author)

Article title. (Publication date). Journal Title. page.

It wasn't us. (2010, Mar 18). *The Economist*. retrieved March 25, 2010 from <http://www.economics.com>

Web page

Author/Sponsor. (last update or copyright date). *Title*. Retrieved date of access, from URL.

MISES, L. von. (2010, March 19). *International Monetary Cooperation*. Retrieved March 25, 2010, from <http://mises.org/daily/4160>

TITLE OF THE ARTICLE

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Abstract: text of the abstrakt

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