

Editorial Policy

1. SCOPE OF THE JOURNAL

Acta Facultatis Pharmaceuticae Universitatis Comenianae is a reviewed, scientific journal that publishes mainly original research articles on medical or pharmaceutical sciences. Only current review articles from experts in the field or invited review articles will be considered for publication in the journal.

The journal welcomes submissions of articles on current research in pharmacy, preclinical and clinical research and related disciplines (pharmaceutical chemistry, physics, pharmacognosy and botany, biochemistry and molecular biology).

2. MANUSCRIPT STANDARDS

The articles should be written in line with the **Instructions for Authors**.

3. RECEIVING THE MANUSCRIPT IN THE EDITORIAL OFFICE

All manuscripts received by the Editor are considered as confidential documents. During the editorial procedure, the secrecy of the contribution content is guaranteed.

The manuscript is examined for the conformity to the **Instructions for Authors** by the Editor. Failure to meet the **Instructions** results in return of the manuscript for correction before an evaluation. A notification of receiving the manuscript and accepting it for further evaluation is sent by e-mail to the corresponding author **within one week**.

4. REVIEWING PROCESS

Articles submitted to the **Acta Facultatis Pharmaceuticae Universitatis Comenianae** will be reviewed by the editors and referees according to the highest academic standards. The review process is handled by 1-2 independent international experts in the field. The review process lasts **approximately 8 weeks**.

Invited referees, confidential for authors, evaluate the manuscript according to the following aspects:

- a) Originality
- b) Importance in its field
- c) Results and their interpretation
- d) Adequacy of methodology
- e) Theoretical background
- f) Formal Aspects
- g) Overall quality

Every item can be evaluated as Excellent, Good, Fair or Poor and thus the manuscript can be evaluated as:

- a) acceptable in its present form
- b) acceptable after minor revision (no further review required)
- c) reconsidered after major revision
- d) not acceptable for publication

When the review process is finished, a decision e-mail will be sent to the corresponding author, including the comments of the referee(s).

5. ACCEPTING THE MANUSCRIPT

If the paper is **accepted in its present form or after minor revision** any corrections suggested by the reviewers, should be made within the period of time indicated in the decision e-mail (**one week – 8 weeks**).

If the paper is **accepted after major revisions**, it will be resubmitted for review to the same referee(s). After a second review of the corrected manuscript, a final decision e-mail concerning publication is sent to the corresponding author.

6. FINAL VERSION OF THE MANUSCRIPT

Accepted articles pass a language revision by native speaker, expert in the field. Final version is provided to the corresponding author for proofreading before publishing the article. The proof checked by the corresponding author should be returned to the Editorial Office by e-mail within **5 working days**. The final version after proof reading is submitted within **5 working days**, the electronic version is released as **early bird**.

7. AVAILABILITY AND COPYRIGHT

The Journal is issued TWICE a year. Each article is published online in PDF format at <http://www.fpharm.uniba.sk/index.php?id=3101> and <http://www.versitaopen.com/afpuc/> as soon as it is ready for publication. Public access to articles in the **Acta Facultatis Pharmaceuticae Universitatis Comenianae is free of charge**. The Journal articles are indexed in SCOPUS and EBSCO databases.

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