REVIEWER GUIDELINES

Thank you for the effort and expertise that you contribute to reviewing process. All reviews help to create and maintain high scientific quality and standards of submissions to MAPE Conference Proceedings.

Before the evaluation process, please consider following points:

1. Does the article, you are being asked to review, truly match your expertise? The Editorial Board Member, who has assigned you to given article, may not know your specialization precisely. Please, accept an invitation if you are competent to review the article.

2. Do you have enough time to review the article until required date? Reviewing an article can be time consuming. Please consider, if you have sufficient time before the required deadline expires? If you cannot conduct the review let the editor know immediately, and if possible advise the Editorial Board of an alternative reviewers.

3. Are there any conflicts of interest? Resolving all conflicts of interest helps to maintain neutral and fair play reviewing process.

If one or more of listed events occur, please contact us.

REVIEW PROCEDURE

1. The submitted articles are subject to a preliminary technical and content-related assessment made by the editors.

2. After positive editors opinion the article is pass on to two independent reviewers who are experts in the topic covered by the article.

3. The procedure for reviewing the articles is consistent with the guidelines of the Ministry of Science and Higher Education

4. The authors who submit articles to publications agree to the review process.

5. To each article editorial number is assigned, which identifies it in the later stages of the publishing process.

6. The article is not sent to the reviewer of the author’s unit and one of the reviewers is employed in a country other than the author of the article (a form is available here).

7. All reviews are anonymous - the author does not know the names of the reviewers and the reviewers do not know name of the author (so-called "double-blind review").

8. The condition for the publication of the article is to get positive reviews and to respond to any comments from reviewers, if applicable. (a form is available here)

9. After receiving positive reviews, author/authors will be informed with an e-mail.

By viewing the papers, you agree that the review process is confidential. Specifically, you agree not to use ideas and results from submitted papers in your work, research or grant proposals, unless and until that material appears as a published work.