

## **Instruction for Author's**

Unpublished manuscripts which serve to progress Gestalt theoretical research and applications are accepted. In accordance with the aim of multidisciplinary research, mentioned in the sub-title of the journal, contributions are sought from authors in different research and application areas (human, social, scientific, architecture, design, art and so forth); as a rule familiarity is assumed with the psychological Gestalt and field theory and (or at least) the apparent intent to develop one's own area of expertise in relation to Gestalt theory. Publication languages are German and English.

### **Length of Contributions**

The following upper limits are to be seen as a rule. Exceptions to the rule are only allowed if there is a compelling reason. In case a submission exceeds the relevant limit, the author is required to provide a reason for this. The reason provided will be considered during the evaluation process. Submissions are only considered if they comply with the restrictions stated below or are accompanied by a well-grounded request to waive the restrictions.

#### 1) Original Contributions:

- a) Academic contribution: The maximum number of printed pages allowed, including references and figures, is 14 where each printed page must not contain more than 3,000 characters including spaces.
- b) Empirical research study that requires additional space to explain the research methodology and empirical results next to the discussion of results: The maximum number of printed pages allowed, including references, figures, and tables, is 18 where each printed page must not contain more than 3,000 characters including spaces.

#### 2) Book Reviews:

- a) Monograph: Maximum number of characters allowed, including spaces, must not exceed 9,000
- b) Collected edition: Maximum number of printed pages allowed is 5 where each printed page must not contain more than 3,000 characters including spaces

3) Reports: Length in agreement with the editorial staff.

## **Relating to manuscripts**

### **I. General:**

1. The manuscripts must be submitted by Email to Mrs. Bettina Turi-Ostheim at [journal@gestalttheory.net](mailto:journal@gestalttheory.net).
2. The number of characters (including empty spaces) must be given.

3. The desired formatting as bold, italics, underlines, paragraph breaks must be present in the text, but the manuscript should be free from all other formatting matters. Please do not use tabs!

4. Each table and/or graph and/or pictogram and/or figure must be sent on its own as a PDF/GIF/JPG/BMP-data file and must be able to be edited in Microsoft Word.

5. Graphic files should meet the following resolution requirements:

- Black/white: 200-610 dpi
- Colour: 200-600 dpi
- PPT (Power Point) Datas and Tables as Exel-files won't be accepted.

6. Templates with fitting indications like "figure 1" or "graph 2" must be placed at the appropriate places in the text.

7. Figures can only be printed in black and white; colored figures can only be used if the author will pay the costs or, after consultation with the publisher, special arrangements have been agreed. The authors have to make sure that no rights are infringed by the publication of any graphics or Figures.

## **II Manuscript - format:**

### ORDER

- Title
- Subtitle (in case)
- First name and family name of the author
- Main text divided into paragraphs
- Short summary. If possible, for English papers also a German summary and for German papers an English one.
- Bibliography
- Mailing address
- Email address

### FURTHER INFORMATION, which may be added

- Keywords (max 3 – 5) – if possible, both in German and English
- Number of words (with spaces)
- Short biography of the author (see below)

## **III. Lay out requirements:**

- Letter type: Times New Roman, 10, 1 ½ spacing
- The desired formatting – bold, italics, underlines, paragraph breaks – must be present in the text.
- Names are not extra highlighted (thus, Wertheimer and not WERTHEIMER). The first name of an author must be included at the first time she/he is named

(thus, Max Wertheimer).

- As much as possible the use of footnotes should be avoided or be integrated in the text. In cases where this is impossible small footnotes may be used sparingly.
- In the bibliography at the end of the text only manuscripts cited or mentioned in the text may be included.
- At the appropriate places templates must be placed that indicate graphs, figures and so on.

#### **IV. Method of Quotation:**

The Journal follows the citing system of the American Psychological Association (APA).

#### **V. Author's biography**

Each author is briefly introduced at the end of the contribution. The year of birth must be mentioned in this text ; furthermore the following information could be of interest to the reader: title, profession and present day activities, field of interest and research, professional and scientific functions and so on. The text can have as maximum 450 characters (including empty spaces); the editors may shorten longer pieces.