Contributions to Tobacco & Nicotine Research

FORMERLY: BEITRÄGE ZUR TABAKFORSCHUNG INTERNATIONAL

Instructions for Authors

Contributions to Tobacco & Nicotine Research (CTNR) appears in a one-year volume with at least three issues per year. All articles are published only online. All manuscripts are published as Open Access files on the scientific platform of SCIENDO, a De Gruyter company (https://sciendo.com/journal/cttr).

Fields covered by the Journal: The Journal welcomes new, unpublished original contributions, review articles, short communications and letters with a focus on tobacco, nicotine, and related consumer products. Recreational nicotine products of interest include:

- 1. combustible tobacco products (cigarettes, cigars, pipes, etc.),
- 2. smokeless tobacco (SLT) products (snuff, snus, chewing tobacco, etc.),
- 3. tobacco heating products (THP),
- 4. electronic cigarettes (e-cigs, w/o nicotine),
- 5. oral nicotine delivery (OND) products.

CTNR also publishes articles dealing with all aspects of tobacco/nicotine products use patterns including the exposure to various product constituents and the toxicology of the product emissions and releases. In addition, all aspects of research on the tobacco plant as well as on product technology and manufacturing are relevant for the Journal.

Manuscripts: In view of the international readership of the Journal, papers must be submitted in English. Either British or American usage is permitted, provided the usage is internally consistent. Authors whose mother tongue is not English are advised to have their texts checked by scientists in the same field whose mother tongue is English.

A manuscript should be no longer than is necessary to present the subject matter clearly. Manuscripts must be submitted electronically via the Editorial Management System (https://www.editorialmanager.com/btfi/default2.aspx) in Word, WordPerfect, or Rich Text Format. Authors are requested to sign up and create a username and a password to submit their manuscript.

Photographs, illustrations, and camera-ready figures accompanying manuscripts should be submitted in separate files in addition. Each submitted manuscript is reviewed by at least two experts in the field of investigation. The review process is conducted as rapidly as possible. The authors bear the responsibility for the scientific content of their work.

Supplementary files: May be submitted in any format, but it is recommended to use common, non-proprietary formats where possible.

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We do not have strict formatting requirements, but all manuscripts must contain the required sections: Author Information, Abstract, Keywords, Introduction, Materials & Methods, Results, Conclusions, Figures and Tables with Captions, Funding Information, Author Contributions, Conflict of Interest, and other Ethics Statements.

Arrangement of the paper: Manuscripts should be arranged clearly. The question to which the work is addressed should be briefly stated in the 'introduction' and relationship to the literature established by reference to the latest publications in the same field. In the section dealing with methods, the way in which the results were obtained must be clearly recognizable. If the methods have already been published, only the principle should be quoted, with reference to the sources in the literature. The sections 'results' and 'discussion' should, wherever possible, be separate from one another. In the 'discussion' it should be explained to what extent the results obtained advance existing knowledge and what conclusions are drawn.

Title: The title of the essay should be concise and informative and must be followed by the full names of the authors and the names of their institutions.

Summary: The conclusions of the paper appear in the summary in English, German, and French. It should not exceed 25 to 30 typewritten lines and must contain information on the methods used, the results and their significance. The Editorial Office is prepared in *exceptional cases* to undertake the translation work itself.

Generic names and units of measurement: IUPAC rules must be used for designating chemical compounds. If the author quotes trade preparations, he must state their composition and manufacturer (including city and country). Measurements must be given according to the International System of Units (SI).

Acronyms/Abbreviations/Initialisms should be defined the first time they appear in each of three sections: the abstract; the main text; the first figure or table. When defined for the first time, the acronym/abbreviation/initialism should be added in parentheses after the writtenout form.

Equations: If you are using Word, please use either the Microsoft Equation Editor or the MathType add-on. If you are using WordPerfect, please use the integrated Equation Editor. Equations should be editable by the Editorial Office and not appear in a picture format.

Literature references: The literature references must contain only sources cited in the text and which are directly relevant to the problems dealt with. During the review, we check whether the implications of the paper contain too many elements that are not supported by peer-reviewed papers (preprints, conference papers, etc.).

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Literature references in the text will be designated by Arabic numerals, enclosed in round brackets and listed in the "References" section at the end of the paper. They should meet the following requirements (see examples):

- Authors' names are written with abbreviated first names, the initials are placed after the last name for the first author and before the last name for all other authors. If there are more than ten author names, all others can be hided with *et al*.
- Journal references will include the title of the essay, the journal name appropriately abbreviated, the volume number, the year, the first and last pages of the reference, and where available the DOI number.
- For books, the author's or editor's name will be quoted with the complete title of the book, publisher, place, year and, if necessary, edition. Where available, please insert either the ISBN or the DOI number. If the book is part of a series, this can also be mentioned.
- Essays or chapters from books will be listed with the author's name, the complete title, the exact details of the book and corresponding first and last pages.
- References from conferences will contain the author's name, the title, the conference
 name and location and, if possible, the paper number. Should there be publications in
 conference proceedings, these would be preferred.
- Internet references should be quoted as detailed as possible.

Examples:

- <u>Journal</u>: Perfetti, T.A., M.F. Dube, and W.M. Coleman: Qualitative and Quantitative Analysis of Nicotine, Nicotine Derivatives, and Nicotine-Related Alkaloid Optical Isomers: A Review; Contrib. Tob. Nicotine Res. 31 (2022) 175-185. DOI: 10.2478/cttr-2022-0018
- <u>Book</u>: Rodgman, A. and T.A. Perfetti: The Chemical Components of Tobacco and Tobacco Smoke; 2nd ed., CRC Press 2013, 2332 p., ISBN: 9780429096266
- Molecularly Imprinted Polymers: Man-Made Mimics of Antibodies and Their Applications in Analytical Chemistry; edited by B. Sellergren, Techniques and Instrumentation in Analytical Chemistry, Vol. 23, Elsevier, Amsterdam, The Netherlands, 2001, 557 p., ISBN: 0444828370.
- Book Chapter: Pombo, M.A., H.G. Rosli, N. Fernandez-Pozo, and A. Bombarely: *Nicotiana benthamiana*, A Popular Model for Genome Evolution and Plant–Pathogen Interactions; in: The Tobacco Plant Genome, edited by N.V. Ivanov, N. Sierro, et al., Compendium of Plant Genomes, Springer, Cham, Switzerland, 2020, Chapter 14, pp. 231-247. DOI: 10.1007/978-3-030-29493-9_14
- <u>Conference paper</u>: Wu, Y., H. Ji, A. Fisher, and L. Bush: Relationship of Alkaloids, Pseudooxynicotine, Tobacco-Specific Nitrosamines, Nitrate/Nitrite from Two-Year Field Analysis; presented at the 73rd Tobacco Science Research Conference (TSRC), Leesburg, VA, USA, September 15-18, 2019, Paper 52.

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- <u>Conference proceeding</u>: Scherer, G.: Application of Biomarkers for the Evaluation of Potential Reduced-Exposure Products (PREPS); *in*: Recent Advances in Tobacco Science, Vol. 32, Proc. 60th Tobacco Science Research Conference (TSRC), September 17-20, 2006, Montréal, Quebec, Canada, pp. 85-122.
- Webpage: Center for Tobacco Reference Products; University of Kentucky, College of Agriculture, Food and Environment, Lexington, KY, USA. Available at: crtp.uky,edu (accessed January 29, 2023).

For EndNote users the Editorial Office is prepared to share an output style that will be continuously revised.

Illustrations and tables: Illustrations must be submitted as separate enclosures to the manuscript. They must be numbered in the sequence of their appearance in the text. Please provide clear, sharp prints suitable for reproduction as submitted. Ensure that the size of lettering is in proportion with the overall dimensions of the drawing. Ideally, line drawings should be submitted camera-ready for publication in the desired final size to avoid reduction and should fit either a single (80 mm) or a double column width (170 mm). If submitting line drawings which require reduction, please check that the lettering will be clearly legible after reduction to the size at which it will be published.

Tables should be provided either as WordPerfect, Word, or Excel files, the font size ideally should be 8. Tables should fit either a single (80 mm) or a double column width (170 mm).

Captions and legends: The numbered illustrations and tables should be accompanied by a caption and, where necessary, a legend, which will make it possible to understand them without having to read the text. The legend should explain symbols, statistical data, abbreviations, etc. The captions are to be assembled, together with the pertinent legends, in a list and should be attached to the manuscript as an enclosure.

All authors must disclose all relationships or interests that could inappropriately influence or bias their work. Examples of potential conflicts of interest include but are not limited to financial interests (such as membership, employment, consultancies, stocks/shares ownership, honoraria, grants or other funding, paid expert testimonies and patent-licensing arrangements) and non-financial interests (such as personal or professional relationships, affiliations, personal beliefs).

Short Communications: Research results of major scientific importance to be publicized as quickly as possible can be published as Short Communications. A Short Communication should not be divided by heads and subheads, but present the methods, results, and discussion in a single section. Short communications should contain a short summary and references as in full-length papers.

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Correspondence: Letters to the editor may express an opinion about material previously published in CTNR. A letter should contain 1000 words or less, not counting reference list, footnotes, tables, and figure legends. A letter relating to work published in the Journal will ordinarily be referred to the author(s) of the original item for a response, which may be published along with the letter.

Commentaries: Commentaries are generally solicited by the editors and will not be submitted for reviewers' comments. The editors will pay regard to the scientific content of the work. A commentary should contain pertinent observations on articles published in the journal and on issues of current interest in tobacco science and should be prepared with the same rigor as a research paper reporting scientific results. A commentary usually contains 2000–4000 words, not counting reference list, tables, footnotes, and figure legends. A commentary should not contain a summary.

Berlin, June 2023

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