

AUTHOR GUIDELINES

Serbian Journal of Dermatology and Venereology is a journal of the *Serbian Association of Dermatologists and Venereologists*. The journal is published in English, quarterly and intended to provide rapid publication of papers in the field of dermatology and venereology. Manuscripts are welcome from all countries in the following categories: editorials, original studies, review articles, professional articles, case reports, and history of medicine.

Categories of Manuscripts

- 1. Editorials** (*limited to 5 pages*) generally provide commentary and analyses concerning topics of current interest in the field of dermatology and venereology. Editorials are commonly written by one author, by invitation.
- 2. Original studies** (*limited to 12 pages*) should contain innovative research, supported by randomized trials, diagnostic tests, outcome studies, cost-effectiveness analyses and surveys with high response rate.
- 3. Review articles** (*limited to 10 pages*) should provide systemic critical assessment of literature and other data sources.
- 4. Professional articles** (*limited to 8 pages*) should provide a link between the theory and practice, as well as detailed discussion or medical research and practice.
- 5. Case reports** (*limited to 6 pages*) should be new, interesting and rare cases with clinical significance.
- 6. History of medicine** (*limited to 10 pages*) articles should be concerned with all aspects of health, illness and medical treatment in the past.
- 7. Short Communications** (*limited to 3 pages*) should disseminate most current results and developments in the shortest possible time. They will be reviewed by expert reviewers and evaluated by the Editor.

The journal also publishes book reviews, literature and congress reports, as well as reports on local and international activities, editorial board announcements, letters to the editor, novelties in medicine, questions and answers, and "in memoriam". All submitted manuscripts undergo review by the editor and blind review by members of the manuscript review panel or members of the Editorial Board. Manuscripts received are not to be under

simultaneous consideration by another publication. Any materials submitted will NOT BE RETURNED to the authors.

*All manuscripts should be submitted to the **Editor-in-Chief: Prof. Dr. Marina Jovanović**, Clinic of Dermatovenereologic Diseases, Clinical Center of Vojvodina, Hajduk Veljkova 1-3, Novi Sad, Serbia by email to: serbjdermatol@open.telekom.rs.*

Manuscripts for submission, must be prepared according to the guidelines adopted by the International Committee of Medical Journal Editors (www.icmje.org). Please consult the latest version of the Uniform Requirements for Manuscripts Submitted to Biomedical Journals.

1. Manuscript Preparation

The manuscript should be written in English, typed in double spacing throughout on A4 paper, on one side only; Use Times New Roman, font size 12, with 30 lines and 60 characters per line. Articles must be written clearly, concisely and in correct English. Accepted manuscripts in need of editing will be returned after editing to the corresponding author for approval. When preparing their manuscripts, authors should follow the instructions given in the *Categories of manuscript*: the number of pages is limited (including tables, figures, graphs, pictures and so on to 4 (four), and all the pages must be numbered at the bottom center of the page.

For manuscript preparation, please follow the following instructions:

1.1. Title page

The title page should include the following information:

- The title of the article, which should be informative, without abbreviations and as short as possible;*
- A running title of no more than 40 characters;*
- Authors' names (up to 6) and institutional affiliations;*
- The name, mailing address, telephone and fax numbers, and e-mail of the corresponding author responsible for correspondence about the manuscript. Furthermore, authors may use a footnote for acknowledgements, information and so on.*

1.2. Abstracts and Key Words

A structured abstract in English (limited to 150 words) should follow the title page. The abstract should provide the context or background for the study, as well as the purpose, basic

procedures, main findings and principal conclusions. Authors should avoid using abbreviations.

*- Below the abstract, authors should provide and identify as such, up to 10 **key words** from the Medical Subject Headings (MeSH) list of Index Medicus.*

*- **An abstract in Serbian language, limited to 150 words**) should follow the second page. It should contain a briefing on the purpose of the study, methods, results and conclusions, and should not contain abbreviations.*

1.3. A list of abbreviations

Use only standard abbreviations, because use of non-standard abbreviations can be confusing to readers. Avoid abbreviations in the title, abstract and in the conclusion. A list of abbreviations and full terms for which they stand for should be provided on a separate page. All measurements of length, height, weight, and volume should be reported in the metric units of the International System of Units – SI, available at <http://www.bipm.fr/en/si/>.

1.4. Cover Letter

Manuscripts must be accompanied by a cover letter, which should include a date of submission, statement that the manuscript has been read and approved by all the authors and that the authorship requirements have been met. It should also include the name, address, and telephone number of the corresponding author, who is responsible for communicating with other authors about revisions and final approval of the proofs. The original copy of the cover letter, signed by all authors, should be enclosed with the manuscript.

2. Tables and illustrations

Tables *should capture information concisely and precisely. Including data in tables, rather than in the text, reduces the length of the article itself.*

- Submit tables in separate files, not included in the manuscript. Tables are to be double spaced and numbered sequentially, with Arabic numbers (Table 1, Table 2, etc.), in order of text citation. Each column, including the first, must have a heading. Provide a brief title for each table. Put all explanatory matter in footnotes, including any nonstandard abbreviations used in the table.

*- **Figures** should be submitted in a separate file, not included in the manuscript document. Cite figures consecutively, as they appear in the text, with Arabic numbers (Figure 1, Figure 2,*

Figure 3A, etc.). Each figure must be assigned a title, as well as a legend. Legends should appear on a separate page, not with each figure. The **legend page** is to be numbered in sequence after the last page of the references list. Figures should be either professionally drawn, or submitted as sharp, glossy, black-and-white or color photographs. If photographs of persons are used, either the subjects must not be identifiable, or their pictures must be accompanied by written permission to use them.

3. References

References in the text, tables and legends should be identified by Arabic numerals in parentheses. Number references consecutively in the order in which they are first mentioned in the text. The *Vancouver System* of referencing should be used. List each author's last name and initials; full first names are not included. List all authors, but if the number exceeds six, give the first six followed by "et al." National journals, which are not indexed in *Index Medicus*, should be abbreviated according to the style used in the *List of Abbreviated Titles of Yugoslav Serial Publications* available on <http://vbsw.vbs.rs>. For further information please visit www.ICMJE.org.

4. Additional information

Accepted manuscripts are edited and returned to the corresponding author for approval. Then a final version of the paper will be requested in a defined period of time. Authors will be notified of acceptance or rejection by email within approximately 4 weeks after submission.

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