CzOTO 2018, volume 1, issue 1, pp. xx-xx

PAPER TITLE – CAPITAL LETTERS, CENTER, BOLD, Arial, SIZE 14, INTERLINE 1.15

doi:
Date of submission of the article to the Editor: xx/11/2018
Date of acceptance of the article by the Editor: xx/12/2018

Name Family (Arial 11 Bold)¹ – orcid id: 0000-xxxx-xxxx-xxxx
Name Family² – orcid id: (Arial 9 Italic)
¹Name of the Company/University – Arial,10,interline 1.15 Country – Bold
²Name of the Company/University – Arial,10,interline 1.15 Country – Bold

Abstract: Brief description of the paper – ca. 1500 characters (Arial,11, interline 1.15)

Keywords: keyword1, keyword2, keyword3 – max 5 keywords (Arial,11, interline 1.15)

1. GENERAL REQUIREMENTS (heading 1 – capital letters, Arial, 11, interline 1.15, bold)
Regular paper: maximum 8 typewritten pages, including: title, author/s, abstract, real text, charts, drawings and literature/references;
Long paper + 50 EURO: maximum 12 typewritten pages, including: title, author/s, abstract, real text, charts, drawings and literature/references;

- **Language**: Papers should be written in **English Language**.
- **Font**: Arial, size 11, color black
- **Page Setup**:
  - Size: A4 paper, Portrait
  - Margins: Left 3.67, Right 2.54 cm, Top 2.54 cm, Bottom 2.54 cm.
  - **Alignment**: justify, line spacing single, paragraph before and after 0 pt, interline 1.15

2. PAPER STRUCTURE
The manuscript should be divided into the following sections:
- **Introduction**(with a presentation of the problem of research and/or research focus, objectives and hypothesis);
- **Methodology of research**(stating general background of research, sample of research, instruments and procedures);
- **Results**;
- **Discussion**;
- **Conclusion**;
- Acknowledgement (if any);
- References.

For citations in the text please use the following format:
- One author: (Lannister, 1991)
- Two authors: (Snow and Stark, 1994)
- Three authors or more: (Bolton et al., 1995)
- Corporate authors: (Dermatology Foundation, 2014)
- No author: (Lost Spaces, 2014)

2.1. Tables, figures, equations

Table 1

<table>
<thead>
<tr>
<th>Heading (Arial, 10, interline 1.15, bold)</th>
<th>Text</th>
<th>Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>Text (Arial, 10, interline 1.15)</td>
<td>Text</td>
<td>Text</td>
</tr>
<tr>
<td>Text</td>
<td>Text</td>
<td>Text</td>
</tr>
<tr>
<td>Text</td>
<td>Text</td>
<td>Text</td>
</tr>
<tr>
<td>Text</td>
<td>Text</td>
<td>Text</td>
</tr>
<tr>
<td>Text</td>
<td>Text</td>
<td>Text</td>
</tr>
<tr>
<td>Source: (Targaryen, 2010).</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All objects used in one figure should be grouped. All figures and images should be prepared in grey scale with a resolution of 300 dpi. Drawings (figures, charts) should be prepared with minimum line weight 1pt.

Equations should be numbered (1), (2). Do not set them in bold type. Please ensure that subscripts and superscripts are clearly legible. Equations should be placed in separate paragraphs. Formula should be typewritten (use, e.g., Microsoft Equation Editor) (Lannister, 1991).

\[(x + a)^n = \sum_{k=0}^{n} \binom{n}{k} x^k a^{n-k}\] (1)
Explanation of the marks used in the equation should be given after the equation.

**Program listing or program commands** in text should be set in typewriter form such as Courier New, 11, interline 1.15. Example of a Computer Program in Pascal:

```pascal
begin
  Writeln('Winter is comming');
End.
```

3. **CONCLUSION**
Summarize the results of the research/paper and write the conclusion with a few sentences here – min 1000 characters (Snow and Stark, 1994).

**ACKNOWLEDGEMENTS**
This section is optional.

**REFERENCES**
The reference used by the author must be presented at the end of the paper: the reference must not be cited in footnotes. The reference must be presented in alphabetical order.

**Reference (alphabetically)**


**Article example:**


**Book example:**
Author(s). Year. *Book title*, Publishing house, City-Country.

**Conference proceedings example:**