

## Our editorial policies

### Author contributions

We believe that every author's contribution to a research paper should be clearly credited.

We achieve this by requiring authors to include a statement in the manuscript that specifies the contribution of each author.

### Competing interests

We believe that authors, peer reviewers and editors should be required to disclose any competing interests that might influence their decisions and conclusions around a particular piece of content.

We achieve this by requiring declarations of competing interests in our journal.

### Compliance with community guidelines and mandates

We believe that the Germanistische Beiträge journal has a responsibility to support the relevant guidelines (based on research community or geographical region) that specify best practice in research.

### Confidentiality and embargos

We believe that all correspondence between editors, authors and peer reviewers should be treated as confidential by default.

We achieve this by ensuring that all of our editors and employees receive clear guidance about the need for confidentiality during and beyond the manuscript assessment process.

### Corrections and retractions

We believe that it is our responsibility to maintain the integrity of the published literature and to act quickly to address any challenges or questions around the work that we publish.

We achieve this by having clear processes to investigate allegations of publication and research misconduct and clear policies around corrections, editorial expressions of concern and retractions. These involve working closely in the first instance with the

### Corresponding authors

We believe that the corresponding author should be empowered to act on behalf of all co-authors during the manuscript assessment and publication process.

We achieve this by asking the corresponding author to confirm that they have the authority to act on behalf of all co-authors, and that all of the listed authors have agreed to all of the content of the book or article including the author list and author contribution statements.

### Editorial independence

We believe that the editorial decision-making process should be independent of all commercial concerns.

We achieve this by having a clear Code of Conduct that defines the responsibilities of an Editor in Chief.

### Fraud and malpractice

We believe that Germanistische Beiträge has a responsibility to investigate any instances of fraud or malpractice that it detects.

We achieve this by working closely with the Committee on Publication Ethics and having clear guidelines in place for editors.

### Institutional affiliations

We believe that it should be simple for authors to link their publication to their institution, for readers to unequivocally understand the affiliation, and for institutions to see the works that have been published by their past and current employees.

We achieve this by allowing authors to clearly specify their institutional affiliation when submitting their work.

### Peer-review

We believe that robust and well-conducted peer review supports the advance of research and discovery by ensuring that research results are robust and trustworthy.

We achieve this by ensuring that all of the primary research papers and review articles that we publish are peer reviewed by appropriate experts in the field. Peer reviewers may choose to remain anonymous or, for some publications, to reveal their identity and/or the content of their peer review report.

### Personal data

We believe that personal data should be disclosed only with the full permission of the individual to whom the data pertains.

We achieve this by requiring authors to obtain consent to publish individual identifiable personal data. In cases where personal data is published without consent, editors will retract the article or obscure identifiable data.

## Reproducibility and robustness

We believe that the research we publish should adhere to high standards of transparency and robustness in their methods and results. This, in turn, supports the principle of reproducibility, which is a foundation of good research, especially in the natural sciences.

We achieve this by developing editorial processes and checklists to provide clarity for authors and supporting authors in the reporting of their work.

## Research data

We believe that Germanistische Beiträge should support community best practices in the sharing and archiving of research data.

## Submitting your manuscript

We believe that it should be as clear and easy as possible for a researcher to submit their manuscript and any associated Supplementary Information and data to Germanistische Beiträge.

We achieve this by providing clear submission guidelines for all of our journals and books, and we are working constantly to improve and simplify our submission systems.

## Third-party permissions

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