

# ***Urban Development Issues***

## **Publishing Policy**

### **General**

The Publisher of the journal *Urban Development Issues* is Instytut Rozwoju Miast [the Institute of Urban Development] based in Krakow (Poland), located at 2, Cieszyńska St.

The quarterly *Urban Development Issues* is an open access journal.

The language of the journal is British English.

The quarterly *Urban Development Issues* accepts texts on urban issues: academic papers, book reviews, polemics, and texts such as reports of studies and projects/implementations, and, finally, short notes and urban news, as well as popular science texts.

The texts are published in four sections: Urban Issues, Urban Policy & Development, Urban Review, and Urban Notes.

The **Urban Issues** section is the key one in the journal. This is the section reserved for academic papers that have passed the *double-blind review* procedure. **Only articles published in this section are the basis for the journal's evaluation and indexation.**

Articles containing results of studies and empirical analyses, review articles and methodological ones are published in the **Urban Issues** section. In every case, an article submitted to this section must have the structure of an academic article and contain references to the state of research along with a review of scientific literature; it must also clearly show the author's original contribution (in the case of review articles it should be a synthesis of particular issues, while in the case of methodological articles, conclusions regarding a new method or a new application).

We expect texts going far beyond unoriginal presentation and local reference. We prefer papers with an international context, or – not to exclude case studies or research carried out within one country – at least those containing strong reference to the global state of research on a given issue/a wide review of the literature. We welcome the inclusion in a paper of a chapter devoted to a discussion of the results obtained against the background of the state of research.

Articles in the **Urban Issues** section should have between 20,000 and 40,000 characters with spaces, including the abstract and list of references.

We also encourage authors to submit academic **polemical** texts. Their qualification for the reviewed **Urban Issues** section or the non-reviewed **Urban Review** section is decided on a case by case basis by the Editorial Team upon familiarizing themselves with the text. The author may withdraw an article, should they not accept the Editorial Team's decision in this regard.

### Non-reviewed sections:

The **Urban Policy & Development** section is intended for the publication of research reports or results of projects, particularly those involving implementation, which are not cognitive but have a special application value. Articles in this section should be shorter than articles in the Urban Issues section and they do not need to have the typical structure of an academic text; however, they should include references to literature, a list of which should be ordered as for the academic section.

The **Urban Review** section is intended for reviews of books and other publications devoted to urban issues. Articles in this section should have up to 10,000 characters (including spaces) and they do not have to have the typical structure of an academic text; however, they should include references to literature, a list of which should be ordered as for the academic section.

The **Urban Notes** section is dedicated to short news (e.g. conference news) and notes, as well as journalistic texts and articles that do not contain original research. Texts in this section should be no longer than 10,000 characters including spaces and, if necessary, a list of selected literature.

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### **Authorship & responsibility. Fees policy**

The Publisher does not charge any fees for the publication of an article, nor does it provide any remuneration to authors of texts from non-reviewed sections and to the reviewers. Remuneration for authors publishing in the reviewed section (Urban Issues) on account of the preparation of an academic article in English, as a lump sum of **€ 250/PLN 1000 gross**, on a commission contract basis, has been provided for in the 2017 budget of the journal (Ministry of Science and Higher Education of the Republic of Poland, grant No. 841/P-DUN/2016). The remuneration will be paid until the available funds last.

**Please note:** any article submitted to Urban Development Issues should be written in English (British English). The remuneration will be paid only in the case of obtaining by an article positive reviews and qualifying it for publication, whereas in the process of evaluating a text its linguistic level will also be taken into account.

For articles with more than one author, remuneration will be paid to only one author, by default to the corresponding author or to any other person designated by them from among the members of the team of authors. The Publisher and the Editorial Team do not interfere in the distribution of the funds among the authors, nor does it provide for any increase or decrease in the aforementioned remuneration depending on the actual costs incurred by the author/authors in connection with the preparation of a publication in English (thus, please, do not send in invoices or bills for translation or correction).

**Please note:** non-EU authors may be asked to provide the Tax Residence Certificate (TRC).

Articles are published in the analogue version and made available, in addition to the analogue version, in the digital one. Both versions are identical. The Editorial Board indicates the (original) analogue version as the basic one.

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2. In the case of multi-author articles, the corresponding author undertakes to disclose to the Editorial Team the contribution of individual authors (along with providing their affiliation) to the creation of a publication (i.e. to disclose who is the author of: the concept, objectives, methods, analysis, or other elements according to the specificity of the article, and also who edited the text and developed its graphic part).
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6. They grant their consent to the use of the article to promote the journal *Urban Development Issues* through the portal Obserwatorium Polityki Miejskiej (<http://obserwatorium.miasta.pl/>) as well as in general and academic social media (Facebook, Tweeter, ResearchGate, Academia).
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8. They grant their consent to make changes in the content of the work and its individual elements resulting from their editing, without any interference in the substantive value of the work. The articles are sent to authors for authorization at the last stage of the editorial process, before publication.
9. They declare that they are familiar with the division of the quarterly *Urban Development Issues* into sections.

The disputes or claims referred to the points listed above will be resolved according to the Polish law, by a state court with jurisdiction over the Publisher's registered office.

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