APA PAPER FORMAT GUIDE: Journal of Pedagogy

1. HEADINGS

APA style has a heading system with five heading levels. Section headings use Level 1 format. Sub-section headings use Level 2 format. Sub-sub section headings use Level 3 format, and so on. Our Journal uses only 3 heading levels.

<table>
<thead>
<tr>
<th>Level</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Negative impacts of high-stakes testing</strong> (TNR 14, bold, left-aligned, only first word capitalized)</td>
</tr>
<tr>
<td>2</td>
<td><strong>High - Stakes Testing</strong> (TNR 12, bold, left-aligned, Important Words are Capitalized)</td>
</tr>
<tr>
<td>3</td>
<td><em>Creation and expansion of high-stakes testing in England</em> (TNR 12, italicized, left-aligned, only first word capitalized)</td>
</tr>
</tbody>
</table>
2. **IN-TEXT CITATION**

**A. Paraphrasing**

An in-text citation is usually written (Author's Last Name, Year). It goes after the source information. Do not put information from the source after the citation.

This should be information from the source (Neff, 1993). This should not be from the source.

Jones et al. (1999) conducted a survey among teachers in North Carolina, which found that roughly 75% of teachers had left school during the summer. They left because the State had designated the school as a low-performing school and they wanted to avoid the consequences. Teachers leave education because of the pressure associated with high-stakes testing. In short, teachers have been leaving state schools to go to private schools since the introduction of high-stakes tests because private schools are exempt from the policy of high-stakes testing (Amrein & Berliner, 2002).

**B. Short quotation**

If you are directly quoting from a work, you will need to include the author, year of publication, and the page number for the reference (preceded by "p."). Introduce the quotation with a signal phrase that includes the author's last name followed by the date of publication in parentheses.

These tests “are increasingly seen as a means of raising academic standards, holding educators and students accountable for meeting those standards, and boosting public confidence in schools” (Heubert & Hauser, 1999, p. 45).

**C. Long quotation**

Place direct quotations longer than 40 words in a free-standing block of typewritten lines, and omit quotation marks. Start the quotation on a new line, indented 1, 27 cm from the left margin, i.e., in the same place you would begin a new paragraph. Type the entire quotation on the new margin, and indent the first line of any subsequent paragraph within the quotation 1, 27 cm from the new margin. The parenthetical citation should come after the closing punctuation mark.

The *Queensland Studies Authority* (QSA) criticized Australia’s move towards high-stakes testing and invited politicians not to repeat the mistakes that have occurred in England; Lobascher (2010) gives some examples:

high-stakes testing produces ‘defensive pedagogies’; the effects of the English policy regime are negative: deprofessionalisation of teachers with reductive effects on schools, which means it is difficult for them to achieve their policy goals. (p. 8)
3. TABLES AND FIGURES

Table 1
The numbers of schools, teaching posts and teachers in the Trenčín, Liptov and Orava superintendency

<table>
<thead>
<tr>
<th>Seniorate</th>
<th>Schools</th>
<th>Teaching posts</th>
<th>Teachers</th>
<th>Ordained rectors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hradňanský</td>
<td>10</td>
<td>88</td>
<td>86</td>
<td>35</td>
</tr>
<tr>
<td>Dolnotrenčiansky</td>
<td>21</td>
<td>205</td>
<td>143</td>
<td>56</td>
</tr>
<tr>
<td>Hornotrenčiansky</td>
<td>16</td>
<td>275</td>
<td>201</td>
<td>67</td>
</tr>
<tr>
<td>Oravský</td>
<td>16</td>
<td>126</td>
<td>99</td>
<td>39</td>
</tr>
<tr>
<td>Liptovský</td>
<td>31</td>
<td>372</td>
<td>317</td>
<td>94</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>94</strong></td>
<td><strong>1013</strong></td>
<td><strong>823</strong></td>
<td><strong>291</strong></td>
</tr>
</tbody>
</table>

Source: Bernát, 2001

Figure 1: Žiadatelia o azyl

Source: MÚ MV SR, 2006
4. REFERENCE LIST GUIDE

A. Book

Author, A. A. (Date). *Title of book: Subtitle too* (# ed.). City of publisher: Publisher's name.


Book, 2 authors:


Book, 3-7 authors:


Book, organization author:


B. Chapter, section, part of a book (different authors)

Author, A. A. (Date). Title of chapter. In E. E. Editor (Ed.), *Title of book: Subtitle too* (# ed., pp. #-#). City of publisher: Publisher’s name.


Chapter in a book, 2-7 authors:

C. Journal Article
Author, A. A. (Year). Title of article: Subtitle too. Journal Name Capitalized, volume number (issue number), ##-##.


Journal article, 2-7 authors:

D. Online Source
Author, A.A. (Date). Title of web page: Subtitle too. Retrieved Month day, year, from Organization website: http://address
