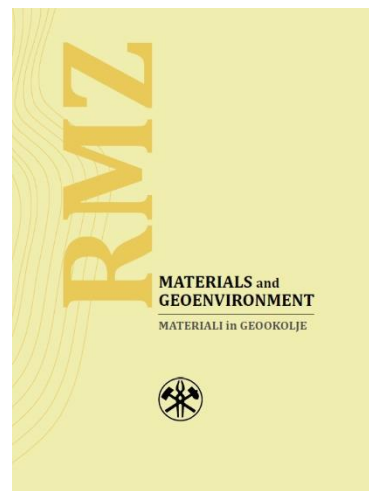


# Instructions for Authors (RMZ – Materials and Geoenvironment)

## 1 About the Journal

RMZ – Materials and Geoenvironment (RMZ – Materiali in geookolje) is a periodical publication with four issues per year. It was established in 1952 and renamed to RMZ – M&G in 1998). The main topics of Journal are Mining, Geotechnology, Metallurgy, Materials, Geology and Geoenvironment.

RMZ – M&G publishes original scientific papers, review papers, preliminary notes and professional papers in English. Only professional papers will exceptionally be published in Slovene. In addition, evaluations of other publications (books, monographs, etc.), in memoriam, presentation of a scientific or a professional event, short communications, professional remarks and reviews published in RMZ – M&G can be written in English or Slovene. These contributions should be short and clear.



- *Original scientific papers* represent unpublished results of original research.
- *Review papers* summarize previously published scientific, research and/or expertise articles on a new scientific level and can contain other cited sources which are not mainly the result of the author(s).
- *Preliminary notes* represent preliminary research findings, which should be published rapidly (up to 7 pages).
- *Professional papers* are the result of technological research achievements, application research results and information on achievements in practice and industry.
- *Publication notes* contain the author's opinion on newly published books, monographs, textbooks, etc. (up to 2 pages). A figure of the cover page is expected, as well as a short citation of basic data.
- *In memoriam* (up to 2 pages), a photo is expected.
- *Discussion of papers* (Comments) where only professional disagreements of the articles published in previous issue of RMZ – M&G can be discussed. Normally the source author(s) reply to the remarks in the same issue.
- *Event notes* in which descriptions of an scientific or a professional event are given (up to 2 pages).

## 2 Form of the Manuscript

### *Basic Requirements for Manuscript*

- Optimal number of pages is 7 to 15; longer articles should be discussed with the Editor-in-Chief prior to submission.
- Text of the manuscript should be written in Times New Roman font with 12-point size and 1.5 line spacing.
- Figures, tables and formulas should be included in the text of the manuscript.
- Headings should be written in Arial bold font (12-point size) and should not be numbered.
- Subheadings should be written in Arial italic font (12-point size).
- The electronic version of the manuscript should be simple, without complex formatting. For highlighting, only bold and italic types should be used.
- The manuscript should be submitted in Microsoft Word via the online system.



## ***Composition of the Manuscript***

The manuscript should have the following composition:

### ***Title***

The title of the article should be precise, informative and not longer than 100 characters. The author should also indicate the short version of the title. The title should be written in English and for Slovenian authors also in Slovene.

### ***Author's Information***

Author's information should include name and surname of the authors, the address of the institution and the e-mail address of the corresponding author.

### ***Abstract***

An Abstract presents the purpose of the article and the main results and conclusions. It should not exceed 180 words. It should be written in English and for Slovenian authors also in Slovene.

### ***Keywords***

A list of up to 5 key words (3 to 5) that will be useful for indexing or searching. They should be written in English and for Slovenian authors also in Slovene.

### ***Introduction***

An Introduction should provide a review of recent literature and sufficient background information to allow the results of the article to be understood and evaluated.

### ***Materials and methods***

The Materials and method section details the theoretical or experimental methods and materials used to obtain the results.

### ***Results and discussion***

The result section should clearly and concisely present the data, using figures and tables where appropriate. The Discussion section should describe the relationships shown by results and discuss the significance of the results, making comparison with previously published work.

### ***Conclusions***

A Conclusions section should present one or more conclusions that have been made from the results and discussion.

### ***Acknowledgements***

Acknowledgement (optional) of collaboration or preparation assistance may be included. If the research was funded, please note the source of funding.

### ***References***

A references section includes a list of references, which comprises all the references cited in the text.

## **3 Units and Abbreviations**

Only standard SI symbols and abbreviations should be used in the text, tables and figures. Symbols for physical quantities in the text should be written in italics (e.g. *m*, *l*, *v*, *T*). Symbols for units that consist of letters should be in plain text with spaces after number (e.g. 10 m, 5.2 kg/s, 2 s<sup>-1</sup>, 50 kPa). All abbreviations should be spelt out in full on first appearance. A period/full stop is used as the decimal point (3.14 and not 3,14).

## 4 Figures

Figures must be cited in consecutive numerical order in the text and referred to in both the text and the captions as Figure 1, Figure 2, etc. Figures should be originals, made in an electronic form (Microsoft Excel, Adobe Illustrator, Inkscape, AutoCAD, CorelDraw, etc.) and saved in .eps, .tiff or .jpg format with a resolution of at least 300 dpi. The width of the figures should be at least 152 mm. Figures should be named the same as in the article (Figure 1, Figure 2, etc.). Letters and numbers should be readable, with equal sizes and fonts in all figures.

Figures should also be submitted as a separate document, i.e. separated from the text in the article.

## 5 Tables

Tables must be cited in consecutive numerical order in the text and referred to in both the text and the caption as Table 1, Table 2, etc. Tables should be prepared using a table editor and not inserted as a graphic.

## 6 Equations

Equations should be numbered in consecutive numerical order with the use of round brackets on its right side and referred in the text as Equation (1), Equation (2), etc. The equations should be written using equation editor.

## 7 References

The references should be cited in the same order as they appear in the article. Where possible the DOI for the reference should be included at the end of the reference. They should be numbered in square brackets. Any references cited in the article must be given in full. Unpublished results and personal communications are not recommended in the reference list, but may be mentioned in the text, if necessary. Please use examples in Appendix as a guide.

## 8 Manuscript Submission

Please submit your article via RMZ – M&G Editorial Manager System. You can find it on the address <http://edmgr.editool.com/rmzmag/default.htm>.

Log in as an author and submit your article. Note that the manuscript should be submitted in Microsoft Word format. **High resolution figures should be included in the text and also submitted in the Editorial Manager System as separate files in one of the appropriate format such as JPG, JPEG, PNG.** You can follow the status of your submission in the Editorial Manager System and your e-mail.

## 9 Review Process

All manuscripts will be supervised in a review process. The reviewers evaluate the manuscript and can ask the authors to change particular segments, and propose to the Editor-in-Chief the acceptability of the submitted articles. Authors are requested to identify three reviewers and may also exclude specific individuals from reviewing their manuscript. The Editor-in-Chief has the right to choose other reviewers. The name of the reviewer remains anonymous. The technical corrections will also be done and the authors can be asked to correct the missing items. The final decision on the publication of the manuscript is made by the Editor-in-Chief.

## 10 Production Process

After composing PDF document and language editing author receive document for proofreading. If author have any comments, mark them and write a comment in the same PDF document. Comments in another document or scanned and corrected document are inappropriate. Upload PDF document in Editorial Manager System under the different name.

**If author do not cooperate in production process, manuscript can be rejected, despite of receiving letter of acceptance.**

**Journal article:**

Surname 1, Initials, Surname 2, Initials (year): Title. *Journal*, volume(number), page range, DOI code. Journal title should be complete and not abbreviated. Note that *Journal Title* is italicized.

- [1] Malej, S., Terčelj, M., Peruš, I., Kugler, G. (2016): Influence of cooling mode in relation to casting and extrusion parameters on mechanical properties of AA6082. *Materials and Geoenvironment*, 64(1), pp. 11–19, DOI:10.1515/rmzmag-2016-0022.

**Book:**

Surname 1, Initials, Surname 2, Initials (year): *Title*. Publisher: place of publication, number of pages. Note that the *Title of the book* is italicized.

- [2] Reynolds, J.M. (2011): *An introduction to applied and environmental geophysics*. Wiley-Blackwell: Chichester, 710 p.

**Chapter in an Edited Book:**

Surname 1, Initials, Surname 2, Initials (year): Chapter title. In: *Book title*, Editor Surname 1, Initials, Editor Surname 2, Initials (ed(s)). Publisher: place of publication, page range. Note that the *Book title* is italicized.

- [3] Blindow, N., Eisenburger, D., Illich, B., Petzold, H., Richer, T. (2007): Ground Penetrating Radar. In: *Environmental Geology – Handbook of Field Methods and Case Studies*, Knödel, K., Lange, G., Voigt, H.J. (eds.). Springer: Berlin, pp. 283–335.

**Proceeding Paper:**

Surname 1, Initials, Surname 2, Initials (year): Paper title. In: *Proceedings title*, place of symposium/conference, Editor Surname 1, Initials, Editor Surname 2, Initials (ed(s)). Publisher: place of publication, page range. Note that the *Proceedings title* is italicized.

- [4] Benac, Č., Gržančič, Ž., Šišić, S., Ružić, I. (2008): Submerged Karst Phenomena in the Kvarner Area. In: *Proceedings of the 5<sup>th</sup> International ProGEO Symposium on Conversation of the Geological Heritage*, Rab, Croatia, Marjanac, T. (ed.). Pro GEO Croatia: Zagreb, pp. 12–13.

**Master Thesis or Ph. D. Thesis:**

Surname, Initials (year): *Title*. Type of document (Master Thesis or Ph. D. Thesis). Publisher: place of publication, number of pages. Note that the *Title* is italicized.

- [5] Rošer, J. (2010): *Study of the effects of sediments on seismic ground motion in the city of Ljubljana using the microtremor survey method*. Ph. D. Thesis. University of Ljubljana, Faculty of Natural Sciences and Engineering, Department of Geotechnology, Mining and Environment: Ljubljana, 278 p.

**Standard:**

Standard-Code (year). *Title of the Standard*. Organisation: place. Note that the *Title of the Standard* is italicized.

- [6] ISO/ICS 17892-10:2018. *Geotechnical investigation and testing – Laboratory testing of soils – Part 10: Direct shear tests*. International Organization for Standardization: Geneva.

**Electronic source:**

Title [online]. Surname, Initials or Company name, renewed (date) [cited (date)]. Available on: *http://address*. Note that the *www address* is italicized.

- [7] CASREACT – Chemical reactions database [online]. Chemical Abstracts Service, renewed 2/15/2000 [cited 2/25/2000]. Available on: *http://www.cas.org/casreact.html*.