

Instructions for Authors

General information

Limnological Review is an official journal of the Polish Limnological Society and publishes original papers that deal with theoretical and applied freshwater ecosystems research, including such topics as physical geography, limnology, paleolimnology, ecohydrology, aquatic chemistry, physics and biology, sedimentology, hydrogeology, environmental engineering and geoinformatics.

The following categories of contributions are published in the journal:

1. Research papers, usually 5-15 standard typewritten pages.
2. Review papers, up to 25 standard typewritten pages. A longer manuscripts should be consulted with the editors before submitting.
3. Notes and comments are restricted to 2-3 standard typewritten pages.

The journal also publishes special issues dedicated to a certain topic or geographical region. These issues are guest edited.

All papers, notes and comments must be written in English.

Two copies of the manuscript as well as electronic version on a disk should be submitted to the editorial office or to one of the co-editors. Manuscripts will be checked for language, style and presentation. The substandard manuscripts will be returned to their authors without further essential review.

Manuscripts

Text. Manuscripts, written on one side of A4 format paper, must be double spaced with 2.5 cm margins. The text should be arranged in the following order:

- *Title page:* This should contain the title of the paper, author(s) name(s), affiliation(s), and address(es) including email(s), and should indicate to whom the proofs should be sent.
- *Abstract:* Abstracts (not exceeding 250 words) should state briefly the scope of the paper, methods, and key results.
- *Key words:* The abstract page should also include up to 5 key words provided below the Abstract.
- *Body text:* This should be presented in the following order: Introduction, Methods, Study area description, Results, Discussion, Conclusion, Acknowledgments, and References.

Tables. Each table must be typed on a separate page with the title placed at the top of table. Authors should try to fit tables in one or two columns. This means that the table width should not exceed respectively 8.5 or 17.5 cm.

Figures. Figures should match the size of either a column width (8.5 cm) or a page width (17.5 cm). The maximum area to which the figure may be fitted to should be limited to the printing area of one page 17.5×23.0 cm. Several figures may be grouped into a plate of a page size.

All figures should be supplied as high resolution (at least 300 d.p.i.) electronic graphics files, saved as TIFF format. Two high resolution print-outs must also be provided as a integral part of the submitted manuscript. For lettering, numbers and symbols on the graphs and diagrams Arial font is strictly recommended. Capital letters should be about 2.5 mm high in the final version (9 pt. font size if there is no necessity of figure scaling). Keys and other details should be confined to the captions and should not be incorporated into the figures, apart from these in maps. Bar scales for maps are preferred to numerical scales. Colour figures and photographs will be accepted, if the author agrees to pay for the extra cost.

Figure captions should be grouped on a separate sheet of paper that is appended to the manuscript. Do not insert the captions in the figures.

The number of figures and tables should be reasonable and justified. Figures should not duplicate tables and the other way around. All tables and figures must be mentioned in the text and should be numbered consecutively with Arabic numerals. Approximate locations for all the tables and figures should be indicated in the margin of the text. If figures or tables are distinctly substandard, a paper may be returned to its author(s) without further essential review.

References. References should be cited in the text using the name-year system (Borowiak 2000). For two authors, give both names separated by „and” (Borowiak and Lange 2005). When more than two authors, give the first author’s name followed by „et al.” (Borowiak et al. 2000). If the names of the first authors and years are identical in several references, add enough author names to eliminate ambiguity (Naumenko, Guzivaty et al. 2000; Naumenko, Karetnikov et al. 2000). When the reference is structurally a part of a sentence, use parentheses around the year-date only. Initials, only if homonyms occur, should precede family names (D. Borowiak 1999; M. Borowiak 1999). Initials can also be used in case of personal communications (W. Lange pers. commun.).

A reference list (headed „References”) should be arranged alphabetically by author’s name. Only references cited in the text appear in the list. Names and initials of all the authors should be provided. Examples:

- *Books:*
Hutchinson G.E., 1957, A Treatise on Limnology. Volume I. Geography, Physics, and Chemistry, Wiley, New York, p. 1015.
- *Chapters (Proceedings, etc.):*
Imboden D.M., Wüest A., 1995, Mixing Mechanisms in Lakes, [in:] Lerman A., Imboden D., Gat J. (eds), Physics and chemistry of lakes, Springer-Verlag, Berlin-Heidelberg: 83-138.
- *Journal articles:*
Borowiak D., 2004, Lakes of Río Horcones Valley, Southern Andes, Argentina, *Limnol. Rev.* 4: 11-16.
- *Journal articles (abstracts) from an online database:*

Czajgucki Z., Zimecki M., Andruszkiewicz R., 2006, The immunoregulatory effects of edeine analogues in mice [Abstract], *Cell. Mol. Biol. Lett.* 12(3): 149-161. Retrieved from <http://www.pubmed.gov>, DOI: 10.2478/s11658-006-0061-z.

- *Abstracts:*
Räsänen J., Kauppi T., Salonen V.-T., 2005, Paleolimnological investigation of ten potential naturally eutrophic lakes [Abstract], [in:] *Verh. Internat. Verein. Limnol.* 29(1): 197.
- *Thesis and Dissertations:*
Borowiak D., 1998, Reżim wodny jezior Nizy Polskiego jako podstawa oceny ich funkcji hydrologicznych (Water regime of Polish Lowland Lakes as a base of evaluation of their hydrological functions) [Dissertation], Uniwersytet Gdański, Wydz. BGiO, Gdańsk, p. 157.
- *Government publications:*
[MCDG] Ministerial Council on Drug Strategy, 1997, The national drug strategy: Mapping the future, Australian Government Publishing Service, Canberra, p. 121.
- *Computer software:*
Miller M.E., 1993, The Interactive Tester (Version 4.0) [Computer software], Psytek Services, Westminster.

If two or more papers by the same author were published in the same year, a distinction of these should be made by adding lower-case letters, with „a” first, „b” next, and so forth (Borowiak 2000a, 2000b).

When papers originally published in languages which use alphabets other than Latin are placed in the References, author(s) name(s), title of the publication, and the periodical itself (in the case of a book its-publishing house and place of publication) must be transliterated.

All titles of non English publications should be translated into English and added in parentheses. For example:

Naumenko M.A., 1995, Novoe opredelenie morfometricheskikh kharakteristik Ladozhskogo ozera (New estimation of Lake Ladoga morphometrical characteristics), *Doklady Akademii Nauk* 345: 514-517 (in Russian, English summary).

Units. International System of Units (SI) is only acceptable, but for temperature degree Celsius (°C) is recommended. Although only kilogram (kg) has a definition in the SI system the gramme (g) can be used as a unit of mass. For longer time intervals the traditional units of civil time: minute (min), hour (h), day (d), year (yr) should be used. The litre (l) as a volume unit is strictly recommended for the presentation of various ions (mg O₂ l⁻¹) and compounds concentration, and for specific runoff (l s⁻¹ km⁻²). Combined expressions should be presented using negative exponents (kg m⁻² s⁻¹). Using the prefixes for SI units corresponding to numerical values is recommended wherever possible.

Acronyms. Widely known acronyms (DO, BOD, TOC, DOC) may be used in text as well as in figures and tables accompanying the text. For less familiar abbreviations it is compulsory to give a full statement of the abbreviation meaning at its first occurrence.

Protection policy against plagiarism, ghostwriting and guest authorship

The Editors of the *Limnological Review* consider the plagiarism, ghostwriting and guest authorship as indication of scientific misconduct and dishonesty. In order to prevent such practices the authors of manuscripts are obliged to:

- Disclose contribution of each author to preparation of a manuscript (with a list of their affiliations) in detail, provide information on who is the author of concept, premises, methods, etc. used in their paper. Main responsibility to disclose full information remains on author submitting manuscript;
- Disclose information on sources of financing of their research projects and financial contributions of research institutions or scientific associations.

The authors of research papers are obliged to disclose financial obligations between them and the company whose product is described in the manuscript or a rival company. This information will remain confidential and will not affect the decision to publish the manuscript.

All detected and documented cases of scientific misconduct will be reported to the adequate institutions (employers, scientific societies, scientific editors associations, etc.). Based on the decision of the reviewers and the thematic editors, the authors involved in dishonest scientific practices will be excluded from the future possibility of publication in *Limnological Review*.

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